ISO 9001:2015 Internal Auditor

1. Day One
   ISO 9001:2015 requirements for internal audit process
   ISO 9001:2015 requirements for internal auditors
   Roles of lead auditors and team members
   Characteristics of lead auditors and auditors
   Types of audits
      System
      Process
      Product
   The Audit Process
      Prepare for audit
         Collect information and working papers
         Create a checklist
         Create audit map
         Develop audit strategy
   Develop an audit plan
      Create and publish agenda
   Opening Meeting
   Collect Objective Evidence
      Asking questions
      Using a checklist
   Summary Meetings
   Audit reporting
      Documenting observations
      Writing the audit report
   Closing Meeting
   Corrective Action
   Follow Up

2. Day Two
   Plan and conduct a mock audit