

ISO 9001:2015 Internal Auditor

1. Day One

ISO 9001:2015 requirements for internal audit process

ISO 9001:2015 requirements for internal auditors

Roles of lead auditors and team members

Characteristics of lead auditors and auditors

Types of audits

System

Process

Product

The Audit Process

Prepare for audit

Collect information and working papers

Create a checklist

Create audit map

Develop audit strategy

Develop an audit plan

Create and publish agenda

Opening Meeting

Collect Objective Evidence

Asking questions

Using a checklist

Summary Meetings

Audit reporting

Documenting observations

Writing the audit report

Closing Meeting

Corrective Action

Follow Up

2. Day Two

Plan and conduct a mock audit